



Fighting for a future of abundant housing in Orange County.
peopleforhousing.org

JOB DESCRIPTION

Job Title: Bilingual Housing Policy Intern

Reports to: Executive Director

Classification: Part-time Hybrid Position (Between 5 and 10 hrs/week) ; Timebound to a specific grant running Q3 2023 (August) through Q1 2024 (March).

ABOUT THE PROJECT:

People For Housing was founded out of the YIMBY movement (Yes in My Backyard) in 2017 by OC residents concerned about the rising costs of housing. We advocate for increased production of affordable and missing middle housing in Orange County, CA. The housing shortage in California, including Orange County, has created an affordability crisis for low and middle income households, but it disproportionately impacts low-income families and communities of color. The solutions to this systemic problem are multifaceted and complex; we know that increased housing production of affordable and missing middle housing is a key element of the solution.

OUR POLICY PLATFORM:

- Supporting denser housing types that improve affordability by spreading the cost of land and development over more households
- Reducing barriers to construction of affordable and missing middle housing in existing Orange County communities
- Supporting increased funding and policies that facilitate the building of subsidized housing affordable to low-income households
- Closing the racial wealth gap by supporting projects and programs that offer younger, more diverse populations the opportunity to become homeowners
- Undoing historical patterns of racial and economic segregation through zoning reform that permits new, affordable and missing middle housing in high-opportunity communities, which have historically been able to thwart development of multi-family housing in their neighborhoods.



Fighting for a future of abundant housing in Orange County.
peopleforhousing.org

OUR VISION: We envision an equitable Orange County where every person has access to stable, affordable housing near jobs, community services and high-quality educational opportunities.

POSITION SUMMARY: This position will be responsible for assisting the Executive Director and related staff with People For Housing OC's ongoing initiative "Homes For All - Fullerton" as part of the Equity in OC Program. As part of this initiative, the individual will be responsible for assisting with the Housing Policy Seminars related to affordable housing production in Fullerton that will be hosted during the Fall 2023/Winter 2024. The individual will attend training and receive the content to prepare for the seminars beforehand. The Housing Policy Seminars will be presented to a Spanish-speaking audience/community and will most likely be held during the morning/day time hours, although occasional evening or weekend hours may be required. The position will be limited to not more than 10 hours per week. The individual will need to be fluent in English and Spanish.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Strong organizational skills.
- Strong verbal, written and presentation skills (in English and Spanish).
- Excellent communication and listening skills.
- Proficiency in Google Drive and Microsoft programs.
- Experience giving presentations to small/large groups.
- Ability to work both independently and as a member of a team.
- Project management skills.
- Ability to interact with volunteers and the general public in a positive manner.



Fighting for a future of abundant housing in Orange County.
peopleforhousing.org

REQUIRED SKILLS:

- Must be fully Bilingual in Spanish and English (presentations will be given to a Spanish-speaking audience). Familiarity with the language of the discipline (housing policy, urban planning) in Spanish is a strong advantage.
- Public speaking skills, conversational skills and presentation skills (using a slide deck) both in-person and on Zoom in English and Spanish
- Ability to converse with resident advocates in English and Spanish
- Out-going personality with a positive outlook and can-do spirit
- Interest in housing policy
- Professional written communication skills in word processing software, email and text message;
- Ability to write routine reports and correspondence; ability to speak effectively before groups of people from diverse backgrounds.

EDUCATION AND EXPERIENCE:

Bachelor's degree in sociology, political science, economics, urban studies or a related discipline. Candidates who are currently enrolled in undergraduate/graduate programs are eligible and encouraged to apply. Personal knowledge or experience with populations experiencing housing instability is valuable, but not required. Familiarity with the language of the discipline (housing policy, urban planning) in Spanish is a strong advantage.

COMPENSATION AND BENEFITS

This position is tied to a specific grant budget and project timeline. We unfortunately lost one of our staff persons midway through the grant; this position will be assisting us in completing the scope of work. The hours will vary, but are estimated to be between 5 and 10 hours per week. The classification will be as an on-call employee. No health insurance or other benefits are available. Compensation will be \$20 per hour.

Please submit a resume and cover letter, questions or concerns, to Cofounder & Director, Elizabeth Hansburg at elizabeth@peopleforhousing.org